

RFP # 18-92400-00003

**PURPOSE**

The Public Education Department seeks proposals from qualified firms for legal services to work with the Public Education Commission on an ongoing basis to support the commission in executing its legal chartering authority duties.

**GENERAL INFORMATION**

PED requests a multi-year proposal to provide legal services to work with the Public Education Commission on an ongoing basis to support the commission in executing its legal chartering authority duties for fiscal years ending June 30, 2018; June 30, 2019; June 30, 2020; and June 30, 2021. The term of the contract shall be one year, with the option to extend for three subsequent one-year terms. The legal service provider will:

- Attend meetings of the PEC and provide legal advice as requested at those meetings as it relates to questions of administrative law, open government law, substantive New Mexico charter law, New Mexico and Federal education law, and other areas of law required in executing the authority of the Public Education Commission as a chartering authority.
- Provide legal representation to the PEC in any legal hearings required by the PEC relating to non-renewal, revocation or other authorizer sanctions of charter schools. This includes initial decision making hearings, appeal hearings before the Secretary or an appointed hearing officer on the Secretary's behalf, and appeal hearings in New Mexico courts regarding related PEC authorizing decisions.
- Provide legal representation to the PEC regarding any appeals related to PEC authorizing decisions.
- Provide other specified legal services.

**ISSUANCE**

The request for proposals will be issued August 7, 2017. To obtain a copy of the RFP documents, see the PED website at <http://ped.state.nm.us/ped/rfps.html>

**PROPOSAL DUE DATE AND TIME**

Proposals must be received by the Procurement Manager, Katie Poulos, or her designee no later than 3 p.m. MDT on August 17, 2017. Proposals received after this deadline will not be accepted. Faxed and emailed proposals will not be accepted.