

NM PED

Public Education Department



REQUEST FOR APPLICATION (RFA)
17-92400-00004

STRENGTHENING TRIBAL PROGRAMS
For New Mexico Tribes, Pueblos and Nation - Governments only

RFA Issue Date: April 11, 2017
Last Date to Submit RFA: May 12, 2017
No consideration will be available for RFAs received after final date.

This is a Request for Application (RFA) and does not constitute an award. If this RFA results in an award, then the Tribal Governors, and/or Tribal Presidents will be notified by an official award letter. Upon issuance of an award letter signed by Hanna Skandera, Secretary of Education, the Tribe, Pueblo, and/or Nation will officially enter into an Intergovernmental Agreement with PED – Indian Education Division.

Information Checklist

Please take the time to complete the checklist below to ensure that all required information and actions have been completed before submission of the completed application to De Alva Calabaza, Indian Education Division–New Mexico Public Education Department at dealva.calabaza@state.nm.us.

Submission of the FY 18 RFA for Strengthening Tribal Programs Initiative is as follows:

- _____ Cover page and attachments (see below)
- _____ Submit hard and electronic copies of the Strengthening Tribal Programs application to dealva.calabaza@state.nm.us no later than **May 12, 2016**.
- _____ Tribal Assurances page signed and **original hard copy mailed** to De Alva Calabaza, 300 Don Gaspar Avenue, Santa Fe, NM 87501 no later than 4:00 pm, **May 12, 2016**.

PURPOSE OF REQUEST FOR APPLICATION

The purpose of the NM Indian Education Strengthening Tribal Programs is to provide a grant for a one year period to the New Mexico tribal governments for the purpose of supporting the strengthening of tribal education programs and/or continue the support of revitalization, maintenance and sustainability of native languages.

The PED-IED is administering this RFA in order to select NM Tribes that will receive state funding for implementing quality programs in the following priority areas:

- 1) Increasing attendance and reducing truancy;
- 2) Improving educational opportunities for American Indian students to keep them engaged in school and on a pathway to college and/or career success (i.e. Academic enrichment programs, after-school/Saturday/summer programs, project based learning opportunities geared specifically toward American Indian students, etc.);
- 3) Improve student outcomes by strengthening culturally responsive learning environments (i.e. culturally and linguistically responsive teaching, diversity and cultural sensitivity training etc.)
- 4) Supporting the maintenance of Native language;
- 5) Addressing challenges that exist across schools and school systems (i.e. transition-planning, reduction in student mobility, addressing academic gaps, etc.).

Goal

The goal of this grant program is to increase positive student outcomes for American Indian students. This includes supporting growth and development of students academically and culturally in addition to other holistic outcomes such as socio-emotional health and leadership development.

BACKGROUND INFORMATION

Over 150 stakeholders took part in a day long community consultation session during the Fall Indian Education Summit in 2016 which was organized to formally gather feedback in five strategic areas: attendance and truancy; college and career readiness; culturally responsive learning environments; maintenance of Native language; alignment of school systems (PED; LEAs; BIE Operated Schools; Tribally Controlled Schools.) Five small group discussions were held for each priority topic area to maximize the opportunity for participants to provide feedback. These five priority areas were identified through input gathered from the Tribal and school district meetings that were held over the 2015-16 school year.

The key themes and recommendations from each small group session were captured and compiled in a formal consultation report which was distributed at the fall 2016 Government to Government meeting. Based on input from the community discussions, the Indian Education Division developed a plan which addresses and incorporates many of the recommendations made for each of the five priority areas.

This Strengthening Tribal Programs Grant is one opportunity for furthering the mission of the Indian Education Division to “increase American Indian student **academic** and **cultural** achievement through culturally-relevant pedagogy, native language, and collaborative partnerships” and to work toward meeting goals within the 5 aforementioned strategic priority areas.

The New Mexico Indian Education Act, NMSA 1978 Section 22-23A-1 through 22-23A-8, in the effort to ensure maintenance of native languages, requires coordination with tribal and pueblo leaders, elders, parents, and students. Public Law 101-477 enacted as Title I, Native American Languages Act of 1990 (Section 102), defines the role of government by stating the need to preserve, protect, and promote the rights and freedoms of Native Americans to use, practice, and develop Native American languages. The New Mexico State Tribal Collaboration Act, NMSA 1978 Section 11-18-1 through 11-18-5, promotes positive government-to-government relations and effective communication and collaboration between the state agency and Indian nations, tribes or pueblos. The Public Education Department's Strategic Plan includes various strategies that facilitate academic achievement, including the importance of teaching native languages as critical to the learning process for native students.

The New Mexico Bilingualism-Biliteracy State Seal statute and rule (6.32.3 NMAC) supports not only an important piece of New Mexico history but the state seal of bilingualism-biliteracy on a New Mexico diploma of excellence certifies that the recipient is proficient for meaningful use in college, a career or to meet a local community language need in a world language other than English. The graduate's high school transcript shall also indicate that the graduate received the state seal on the graduate's New Mexico diploma of excellence. In order for students to acquire the seal, the State seal statute requires the student to meet the graduation requirements as specified in Subsection J of 6.29.1.9 NMAC and demonstrate proficiency in a language other than English, through several methods including the state's consultation with Indian Nations, tribes and pueblos and certification by an individual tribe. Tribes may develop the methods and processes for determining proficiency in their respective tribal languages.

Profile of Indian Education in New Mexico

- 23 Districts and 6 Charter Schools Identified as Native-Serving local educational agencies (LEAs)
- Approximately 35,000 American Indian students in public schools
- Approximately 6,000 American Indian students in 28 BIE-operated and Tribally-controlled schools
- Approximately 3% of state-wide district staff identified as American Indian
- Average 27% proficiency in reading and average 10% proficiency in math (2015-16)
- 63% 4-year graduation rate (2015)
- 7 of the 8 languages of NM Tribes and Pueblos are taught in school-based language programs
- Approximately 8,000 students participating in Native language programs
- Approximately 8,500 students participating in Bilingual Multicultural Education Programs

DEFINITIONS

Evidence Based: is the integration of clinical expertise, patient values, and the best research **evidence** into the decision making process for patient care. Clinical expertise refers to the clinician's cumulated experience, education and clinical skills.

High-Impact: are techniques and designs for teaching and learning that have proven to be beneficial for student engagement and successful learning among students from many backgrounds.

Native American Language: means any of the recognized eight (8) Native American languages spoken by NM tribes and pueblos: Jicarilla Apache, Mescalero Apache, Navajo (Dine), Keres, Tewa, Tiwa, Towa, and Zuni.

Native Language Tribal Program: means the continuation, preservation, and further development of all aspects of a native language. The language other than English that is inherited from a family, tribe, community, or country of origin – whether or not the student is proficient in the language.

Tribe, Nation or Pueblo: means an Indian tribe, pueblo or nation which is federally recognized by the U.S. Government and the State of New Mexico and consisting of: Acoma Pueblo, Cochiti Pueblo, Isleta Pueblo, Jemez Pueblo, Nambe Pueblo, Laguna Pueblo, Pojoaque Pueblo, Picuris Pueblo, Sandia Pueblo, San Felipe Pueblo, San Ildefonso Pueblo, Ohkay Owingeh, Santa Ana Pueblo, Santa Clara Pueblo, Santo Domingo Pueblo, Taos Pueblo, Tesuque Pueblo, Zia Pueblo, Zuni Pueblo, Jicarilla Apache, Mescalero Apache, and Navajo Nation.

Tribal Department of Education: means a department or division within the tribal organizational structure delegated with the function of planning and coordinating all educational programs of the tribe, nation or pueblo.

ELIGIBILITY

Eligible applicants must be a New Mexico tribe, nation or pueblo. Grants will be awarded during the **2018 fiscal year and programs may be funded July 1, 2017 through June 30, 2018**. Awards will be offered between **\$1,000 not to exceed \$60,000 for FY18**. Funds may be utilized for costs related to personnel, professional development, resource materials, supplies, transportation, lodging, and stipends.

In addition, if a tribe, nation or pueblo has a proposal which will take more than one year for complete implementation, such proposals may be considered a priority. The work plan must outline what is proposed to be accomplished in each year of the program and specify objectives and outcomes for each year which will be productive and provide a justifiable deliverable even if no additional years are funded. Additional years of funding, not to exceed a total of 4 years, will be considered each year utilizing the Tribal Language Grant Application process. The additional year funding application will be reviewed and assessed as a proposal within the regular application process. If the tribe, nation or pueblo program proposal is accepted for an additional year of funding, an Inter-governmental Agreement will be considered for processing for FY 2018. Upon award of funds, the Indian Education Division will work with tribe, nation, or pueblo to develop an Inter-Governmental Agreement (IGA) which must be signed prior to issuance of any grant funds.

The funding for this Request for Application (RFA) will be awarded to New Mexico tribes, nations or pueblos for supporting the maintenance and/or revitalization of native languages and tribal departments of education.

Depending on applications received by the deadline, a minimum of 14 quality applications will be funded within 2017-18 competitive grant process. Tribes are encouraged to consider projects that address gaps in community coordination and bring together key drivers of program effectiveness: strong community ties, integrated language/educational services, support services and interventions tailored to the specific community, high performing collaborations, and committed leaders and community champions.

Funding will be divided into tiers that address the Indian Education priority areas:

Tier 1: \$1,000 - \$3,000 Professional Development/Training/Travel to support Tribal Education Director or Grant Program Administrators in meeting Indian Education Act requirements such as developing local

language programs, attending local LEA consultations and collaborations with other Tribal Education Departments and school districts, developing data sharing practices, bilingual biliteracy seal committees, etc.

Tier 2: \$3,000 - \$15,000 – Program proposal within one of the priority areas that supports mid-high impact, project based activities for students, parents, teachers, and/or other staff that demonstrate a direct or indirect impact on improving student outcomes that include curriculum development, implementation, or assessment. Program plans with language committees include stipend.

Tier 3: \$15,000 - \$40,000 – Program proposal within 1-2 priority areas with student, parent or teacher/staff outcomes that are aligned to mid-high impact project-based activities that will have a direct or indirect impact on improving student outcomes. Program plans with language committees include stipend. The number of students, teachers, community-based or high-impact activities being proposed with a targeted tribal member(s) population will be given priority within this tier.

Tier 4: \$40,000 - \$60,000 – Program proposal within 1-3 priority areas with student outcomes that are aligned to high impact, project based activities that will have a direct impact on improving student learner outcomes.

Tier 4 prioritizes student-based, high impact programs, which can include project based programs and activities that are tied to qualitative and quantitative measureable outcomes for American Indian students. Innovative programs that will contribute to new knowledge in how to best increase outcomes for Native American students will also be considered within this tier. Tier 4 academic proposals must demonstrate how the grant will be used to supplement, not supplant, current Tribal programs and educational activities.

Priority will be given to applications that demonstrate a multi-year strategy focusing on a specific target population among tribal members. Additionally, the number of students, school buildings and high-impact activities being proposed will be carefully considered within the funding proposal.

APPLICATION PROCESS

The application process allows for a New Mexico tribe, nation, or pueblo to submit an application that will support the purpose of improving academic and cultural achievement opportunities related to one of the 5 priority areas listed in the purpose section of this application. Eligible applicants are asked to select a priority area(s) (*no more than two focus areas for Tiers 1-2 and three focus areas for Tiers 3-4*) to ensure sustainable and quality deliverables at the end of the grant period.

All grants awarded under this RFA will be awarded for the 2017-18 school year and are non-recurring.

Non-Eligible Costs

The following are not allowable uses of these funds:

- Supplanting of existing programs
- Purchase of food for snacks or meals.
 - Food purchase for field trips may be allowable with prior PED-IED approval.

Food items tied to cultural activities must be tied to the statement of work and budget and also require prior PED-IED approval.

SEQUENCE OF EVENTS:

The Indian Education Division will adhere to the following schedule:

Issuance of Application	April 11, 2017
Pre-Application Webinar	April 20, 2017
Application Due Date	May 12, 2017
Application Evaluation	May 15 through May 19, 2017
Award Notifications	May 22, 2017
Begin IGA Process	May 22, 2017

APPLICATION DUE DATE

The original application and email copy must be submitted to the address indicated on Page 5 no later than **4:00 P.M. on May 12, 2017**. **Facsimile copies are no longer accepted.** **Requests for an extension of submission of this date will no longer be granted after Close of Business May 12, 2017.**

Additional copies of this Request for Application are available online: <http://www.ped.state.nm.us>

QUESTIONS ABOUT THE REQUEST FOR APPLICATIONS

The Indian Education Division will conduct a pre-application webinar. The pre-application webinar is scheduled as follows:

- April 20, 2017 – Go To Meeting Webinar (9:00am – 11:00am):
<https://global.gotomeeting.com/join/621357493>

The pre-application conference is required for all prospective applicants and/or designated staff from the Tribal governments. There will be discussion regarding different procedural methods for next year involving intergovernmental agreements between tribes/pueblos and NMPED.

The contact person for this Request for Application is De Alva Calabaza, Program Manager for the Indian Education Division. The original application with signatures and email copies should be mailed to the following address:

Mailing Address:

De Alva Calabaza, Program Manager
NMPED Indian Education Division
Jerry Apodaca Education Building, Room 303
300 Don Gaspar Avenue Santa Fe, New Mexico 87501
Telephone: (505) 827-6464
Email: dealva.calabaza@state.nm.us

REQUIRED FORMAT

1. Applications must be typed utilizing provided templates (see Appendix A thru C). Original application must have the original signature of the authorizing Tribal Representative.
2. Applicants shall deliver the original application and email identical copies of their application before the closing date and time for receipt of applications.
3. All applications shall use word processing on standard 8½” x 11” paper, double spaced, 1” margins and use Arial 12 Font.
4. Attachments will be accepted for letters of endorsement and commitment only. **Attachments do not need to be copied.**

EVALUATION CRITERIA

Evaluation Criteria	Possible Points
<p>Program Summary: The applicant must provide a program summary detailing the tribe’s quality program or project. Points will be awarded based on the depth, breadth, thoroughness and clarity of the response of the engagements cited and the perceived validity of the response including a demonstrated need and opportunity in closing the achievement gap of American Indian Students in any of the identified priority areas. The cover page and applicant’s information forms must be complete.</p>	
<p>Demonstrated Need Program Need (5 -15 pts): 5 pts- Tribe’s profile data 10 pts- Multiple sources of community data + Demonstrated link between non-academic indicators- i.e. language committee, cultural, health, behavior, FARM, etc.- to academic outcomes 15 pts- Multiple sources of community data + Demonstrated link between non-academic indicators- i.e. language committee, cultural, health, behavior, FARM, etc.- to academic outcomes + Demonstrate how proposed activities is aimed at closing the achievement gap of AI students in any of the identified priority areas.</p>	30 points
Program Summary Total Possible Points	30 Points
<p>Work Plan: Points will be awarded for the depth, breadth, clarity and thoroughness of the Tribe’s response in describing the anticipated work plan aligned with the priority area(s) and provides a detailed description of the plan of operation with project objectives or activities- e.g. specific strategies, timelines, and responsible staff. Address how the work plan will support the priority area(s). Address what are the goals and objectives of the project, service, or activity.</p>	
<p>5pts - Tier 1 – Does not require a demonstrated need. All 23 NM Tribes are eligible for this level of grant to support the professional development, training and travel for the Indian Education Coordinator or LEA designee for meeting the requirements of the Indian Education Act.</p>	5 points
<p>10 pts - Tiers 2-3 - Must utilize multiple sources of data to substantiate need,</p>	10 points

including student, or community data. Must demonstrate a link between non-academic indicators – i.e. language committee professional development, teacher professional development, health, behavior, FARM, etc. – to academic or cultural outcomes.	
15 pts – Tiers 3-4 Must utilize multiple sources of data to substantiate need, including student, school or community data. Must demonstrate a link between non-academic indicators – i.e. language committee professional development, teacher professional development, cultural, health, behavior, FARM, etc. – to academic outcomes. Additionally, must demonstrate how proposed activity is aimed at closing the achievement gap and is connected with supplementing the Tribe’s improvement strategy.	15 points
Work Plan Total Possible Points	30 Points
Measurable Outcomes: Points will be awarded the depth, breadth, clarity and thoroughness of the Tribe’s response in describing the outcome measurement as a systematic way to assess the program has achieved its intended results.	
5 pts: Tier 1 = Professional development, training and travel for Indian Education Coordinator or LEA designee for meeting the requirements of the Indian Education Act.	5 points
10 pts: Tier 2 = Measurable and Demonstrated Qualitative and/or quantitative Outcomes + Mid-High Impact and project based Activities for students, parents, teachers or other demonstrating direct or indirect impact on improving student learner outcomes.	10 points
15 pts: Tier 3 = Measurable and Demonstrated Qualitative and Increased Quantitative Outcomes + Mid-High Impact and project based Activities for students, parents, teachers or other demonstrating direct or indirect impact on improving student learner outcomes + One Specific Qualitative and Quantitative Component clearly Identified.	15 points
20 pts: Tier 3 = Measurable and Demonstrated Qualitative and Increased Quantitative Outcomes + Mid-High Impact and project based Activities for students, parents, teachers or other demonstrating direct or indirect impact on improving student learner outcomes + One Specific Qualitative and Quantitative One specific component clearly Identified with priority area.	20 points
Measurable Outcomes Possible Points	50 Points
Evaluation: Points will be awarded for the depth, breadth, thoroughness and clarity of the Tribe’s response in describing the evaluation tools that will be used to evaluate the program as identified. How will you measure and evaluate the success of the project to meet these goals and objectives (measures should	

be both qualitative and quantitative)?	
5 pts: Tier 1 = Evaluate the professional development, training and travel for Indian Education Coordinator or LEA designee for meeting the requirements of the Indian Education Act.	5 points
10 pts: Tier 2 = Evaluate Qualitative and/or quantitative Outcomes + Mid-High Impact and project based Activities for students, parents, teachers or other demonstrating direct or indirect impact of improving student learner outcomes or program outcomes.	10 points
15 pts: Tiers 3-4 = Evaluate Qualitative and Increased Quantitative Outcomes + Mid-High Impact and project based Activities for students, parents, teachers or other staff demonstrating direct or indirect impact on improving student learner outcomes or program outcomes clearly demonstrating outcomes	15 points
Evaluation Possible Points	30 Points
Budget Justification: Points will be awarded based on the Tribe's use of funds to impact direct services to achieve program success. Applicant must provide a summary for fiscal justification and detailed budget line items which align with the project activities. The attached budget form must be completed and signed by Business Manager. Note: Funds made available under this grant shall be used to supplement, and not supplant, any other federal, state, or local education funds.	10 Points
Budget Possible Points	10 Points
Total Possible Points:	150 Points

APPENDIX A
COVER PAGE

Request for Application

**COVER APPLICATION FORM FISCAL YEAR 2018
Strengthening Tribal Language Programs**

A. Tribe, Nation or Pueblo:

B. Mailing and Rural Address:

C. Telephone number:

Fax number:

D. List Name(s) and Locations of Tribal Language Programs:

E. Contact Person Regarding Application (this person should be the assigned personnel of the grant and program):

Name:

Title:

Telephone:

Email Address:

F. Anticipated targeted population _____

G. If applicable, anticipated school district partnership _____

H. Anticipated number of students and/or tribal members participating _____

I. Anticipated number of teachers _____

Tribal Authorization

SIGNATURE OF APPLICANT: I hereby certify that I am authorized to sign this application, that all information contained in this application contains no willful misrepresentation and that the information is true and complete to the best of my knowledge.

Authorized Tribal Leader's Official Signature: _____

Printed Name (Legible) : _____ Date: _____

The information on this form must be completely filled out including signature and date.

APPLICANT INFORMATION:

NEW: _____ CONTINUING _____

PROGRAM ACTIVITIES:

- | | | |
|--|---|---|
| <input type="checkbox"/> LANGUAGE NEST | <input type="checkbox"/> AFTER SCHOOL | <input type="checkbox"/> SUMMER PROGRAM |
| <input type="checkbox"/> ADULT/EMPLOYEE | <input type="checkbox"/> CURRICULUM | <input type="checkbox"/> ELDERS COUNCIL |
| <input type="checkbox"/> MEDIA/PRODUCTION | <input type="checkbox"/> TRIBAL LIBRARY | <input type="checkbox"/> SCHOOL PARTNERSHIP |
| <input type="checkbox"/> CERTIFICATION & RECRUITMENT | | (NATIVE LANGUAGE IN |
| <input type="checkbox"/> POLICY DEVELOPMENT | | SCHOOLS) |
| <input type="checkbox"/> PROFESSIONAL DEVELOPMENT | | |
| <input type="checkbox"/> OTHER: (PLEASE SPECIFY) | | |

List programs to receive grant monies below with contact information as applicable:

Manager:		Email:	
Address:		Phone:	
School Name:		Principal:	
Address:		Email:	
		Phone:	
Language Nest Name:		Coordinator:	
Address:		Email:	
		Phone:	
Tribal Library/ Media Name:		Librarian/ IT Media::	
Address:		Email:	
		Phone:	
Summer Program Name:		Coordinator::	
Address:		Email:	
		Phone:	

**APPENDIX B
APPLICATION**

Applicants must clearly describe the goals and objectives of programs identify resources and actions needed to accomplish goals and objectives, develop a means of measuring progress made in alignment with the priorities of the Indian Education Act. The application should include relevant information for the tribal program, but not limited to the following:

PROGRAM SUMMARY	Please provide detailed information (30 Points)
WORK PLAN	Please provide detailed information (30 Points)

MEASURABLE OUTCOMES	Please provide detailed information (50 Points)
EVALUATION	Please provide detailed information (30 Points)

BUDGET	Please provide detailed information (10 Points)
Budget and Justification Line Items for <u>Direct Service Funds related to SOW</u>	Amount
A. PERSONNEL Costs of employees' salary and wages. For each staff person, provide: Position title; please indicate if FTE or PTE, wage rate, annual salary, grant salary for specified programs and why position was not supported by Tribe. (For Example: (1) certified language teacher \$10.00/hr for 203 hours = 10.00 X 203 = \$2,030)	
B. FRINGE BENEFITS List all components of fringe benefits rate. 1.) Title, 2.) rate %, 3) wage, 4) cost (For Example: 6% rate = 6% X 2,030 = \$121.8)	
C. TRAVEL, TRAINING, & STATE REQUEST: Explain need for all travel including required activities by this application. May include conference fees and professional development training costs. Show per diem; mileage allowances, if privately owned vehicles will be used; and other transportation costs and subsistence allowances.	
D. JUSTIFICATION: Describe the purpose of travel and how costs were determined. Costs of project-related travel by employees. Include required travel expense for year-end presentation to NMPED Indian Education and/or Advisory Council. 1) per diem rates, 2) meal expenses, 3) lodging expenses, and 4) registration fees.	
E. EQUIPMENT: Explain the need and purpose for Equipment. For each type of equipment requested, provide: 1) a description of the equipment, 2) the cost per unit, 3) the number of units, 4) the total cost, and 5) alignment with program plan.	
F. SUPPLIES: Specify general categories of supplies and their costs. Show computations and provide other information that supports the amount requested.	
G. CONTRACTUAL: Costs of all contracts for services. Specify general categories for professional development, consultants, and trainers.	
H. OTHER PURCHASE SERVICES: Specify general categories of space and equipment, e.g. rentals; printing and publication, computer use, stipends, and student travel.	
I. INDIRECT CHARGES: This category should be used only when the applicant currently has an indirect cost rate approved by the Tribe. Indirect Cost ___% [Up to 5%]	
TOTAL PROJECT COST	
Note: Add or delete rows and budget line items to table as needed.	

**APPENDIX C
ASSURANCES**

The application is not complete and will not be considered without all required signatures.

We, the undersigned, assure that the information included in the enclosed application is true and accurate. Monies received as a result of this application will be utilized for implementation of the activities of this application.

Tribe, Nation or Pueblo: _____

Tribal Leader Signature

Date

If tribe, nation or pueblo is collaborating with a public school district, complete the section below.

School District: _____

Superintendent Signature

Date

If tribe, nation or pueblo is collaborating with a Bureau of Indian Education school, complete the section below.

School: _____

Principal Signature

Date

The tribal financial authorized personnel is consulted and agreed to herein submitted budget for this application, complete the section below.

Tribe, Nation or Pueblo: _____

Authorized Financial Signature

Date