



## REQUEST FOR APPLICATION (RfA) AP Insight Online Teacher and Student Support 2016–17

RfA Released: August 10, 2016; re-released September 16, 2016

Final Date to Submit RfA: **September 30, 2016, by 5 pm**

***No consideration will be given for RfAs received after final date.***

This is an RfA and does not constitute an award. Submission of an application may qualify an applicant for AP Insight Online Teacher PD and Student Support. This is a competitive application process for funding individual teacher subscriptions to AP Insight.

### Purpose

The purpose of the *AP Insight Online Teacher and Student Support* award is to **provide funding for online support for AP teachers and classrooms**. This will occur via AP Insight—an online, research-based set of AP support tools offered by College Board. Award recipients will leverage *AP Insight* resources to identify where students “fall down” (struggle) and to help them move forward. This is achieved by supporting the teacher to:

- Prepare direct instruction, and anticipate and diagnose student struggles
- Teach with performance tasks and utilize a student progress sheet
- Assess student learning with formative quizzes
- Act on student misunderstandings with individualized next steps for students

### Description

*AP Insight* is an online program designed to empower AP teachers by providing focused support to **biology, calculus, chemistry, U.S. history, and world history** teachers to foster success for all AP students in those courses. *AP Insight* embeds best practices for raising student achievement into time-saving tools and resources to help teachers support and coach each individual student. Based on extensive data analysis, *AP Insight* identifies the concepts and skills that are challenging to teach and learn and critical to students' college readiness and success. For each Challenge Area, *AP Insight* provides classroom-ready resources, including performance tasks, labs, and other hands-on activities to engage and motivate students. Balanced formative assessments provide items that both mirror the summative exam and inform instruction with immediate, action-oriented feedback reports that pinpoint students' understandings and misunderstandings. Feedback provides teachers and students with targeted next steps and resources to move each student and the whole class forward.

## Goals and Best Practices for Teacher Participants

### Focus on Challenge Areas

*AP Insight* is implemented with teachers' own curriculum to focus and anticipate student struggles while making critical connections throughout the course. With instructional activities to build students' understanding and targeted feedback to move the whole class forward, *AP Insight* assists to make the most of instructional time and empower student success.

### Instructional Feedback Early and Often

Formative assessments provide items that mirror questions on the AP exam and inform instruction with immediate, action-oriented feedback. Progress tools and performance tasks make it easy to pinpoint areas of success and areas where more work is needed. Targeted next steps and resources move each student and the whole class forward.

### Year-Round Support in Teacher Communities

*AP Insight* provides teachers the opportunity to connect with colleagues—new and experienced teachers—in a collaboration space. With this virtual community available 24/7, teachers have access to support whenever they need it. Teachers can watch videos of actual classrooms in which actual teachers are demonstrating practical applications of strategies. They can access self-paced learning for help in unpacking critical concepts and skills.

### Empowering Teachers and Students with a Road Map to AP Success

Expert AP educators have embedded their best strategies into *AP Insight*, a set of research-based tools targeting concepts and skills critical to college success. By identifying common stumbling blocks, *AP Insight* provides a road map to building course mastery and increases teacher impact on all students in their preparation, instruction, assessment, and interactions.

Learn more at: <https://apinsight.collegeboard.org>

### Eligibility

*AP Insight* is

1. Open to current teachers holding state licensure in grades 9–12.
2. Limited to teachers currently teaching one of five AP courses:
  - Biology
  - Calculus
  - Chemistry
  - US History
  - World History
3. New AP teachers are given weighted consideration.

## Application Requirements

The application includes the electronic submission of a resume, an AP course history, and a short narrative explaining educator's interest and ability to utilize the resources actively and with regularity. Please include the following sections:

1. **AP Insight Responsibilities:** A paragraph noting how educator meets the requirements of the award, as indicated in the eligibility section above, and addressing the first three items in the scoring rubric.
2. **Advanced Placement Experience:** A paragraph providing description of educator's AP experience, inclusive of the five items found in the second section of the scoring rubric.
3. **Benefit to Students and School:** A brief explanation providing how educator's AP course has historically benefitted students, taking into account school demographics and the potential gains that could be made with access to *AP Insight* resources. Also included in the explanation is how *AP Insight* could directly benefit the school's AP Program.

The application must include a completed and signed cover page (form located below).

## Application Checklist

Please complete the checklist below to ensure that all required information and actions have been completed before emailing the RfA to Marc Duske, AP Administrator, College and Career Readiness Bureau, New Mexico Public Education Department.

<input type="checkbox"/>	Cover page (signed pdf)
<input type="checkbox"/>	Resume
<input type="checkbox"/>	AP course history
	Narrative: 12 point font, to include
<input type="checkbox"/>	1. <i>Eligibility AP Insight</i> requirements responsibilities
<input type="checkbox"/>	2. Roles and responsibilities—Advanced Placement experience
<input type="checkbox"/>	3. Student and school need—Benefit to students and school

Applications must be submitted to [marc.duske@state.nm.us](mailto:marc.duske@state.nm.us)

The completed RfA must be electronically submitted. An electronic copy of the completed **RfA must be received no later than 5 p.m. on Friday, September 30, 2016. Facsimile copies will not be accepted.** Submissions should be sent to Marc Duske at [marc.duske@state.nm.us](mailto:marc.duske@state.nm.us) Requests for a deadline extension will not be granted.

**AP INSIGHT ONLINE TEACHER PD AND STUDENT SUPPORT AWARD  
COVER PAGE**

**Applicant Contact Information**

District, Charter, or REC			
School(s):			
Primary Contact and Title			
Phone		e-mail	
Mailing Address			

*I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that I am authorized to submit this application. I further certify, to the best of my knowledge, that any ensuing participation and activity will be conducted in accordance with all applicable state laws and regulations, application guidelines, and instructions. It is understood that this application constitutes a proposal and, if accepted by the New Mexico Public Education Department or renegotiated to acceptance, will form a binding agreement. It is also understood that immediate written notice must be provided to the application manager, if at any time the applicant learns that award certification may have been erroneous by reason of changed circumstances.*

<b>Signature:</b>		<b>Date:</b>	
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## AP Insight Online Teacher PD and Student Support Award

### Scoring Rubric

Applicant Name		
<b>Score Sheet</b>		
<b>AP Insight Responsibilities:</b>		0–13
Educator describes the goal of applying for this award.		3
Educator describes any gaps in preparation that access to this resource might help address.		5
Educator indicates commitment to regularly and fully utilize this resource and log-in to all challenge areas that show on the teacher's <i>Instructional Planning Report</i> .		5
<b>Comments/justification for score:</b>		
<b>Advanced Placement Experience:</b>		0–21
Educator comments on experience related to grade distribution outcomes for the AP courses taught. Approximate numbers or percentages are included.		5
Educator provides the ratio of the total number of AP students who sit for the AP examination against the total number of students per AP class. More points are awarded for a lower ratio.		3
Educator provides the average number of students who are enrolled in the AP classes educator teaches.		5
Educator describes any previous AP trainings that educator has attended.		3
Educator provides the number of years educator has taught AP courses. More points are awarded for less experience.		5
<b>Comments/justification for scores:</b>		
<b>Benefit to Students and School:</b>		0–9
Educator describes how educator's AP course(s) has historically benefitted students at the school, taking into account school demographics.		3
Educator describes the envisioned gains that could be made with access to <i>AP Insight</i> resources.		3
Educator describes how <i>AP Insight</i> could directly benefit the school's AP Program.		3
<b>Comments/justification for score:</b>		
<b>Total Points</b>		43